

## OKLAHOMA ORGANIC SECTION

### ORGANIC PROCESSOR/HANDLER CERTIFICATION PROCESS

To Whom It May Concern:

Recently a request was made by your firm for information pertaining to obtaining a certificate as a Certified Organic Commercial or On-Farm, Food or Feed Processor/Handler within the State of Oklahoma. We have enclosed a copy of the Oklahoma Organic Products Act, containing the National Organic Program Standards, Organic Process/Handling Application, Organic Product Profile Sheet, and a Certification fee schedule. Please complete the enclosed forms and return along with the proper certification fee.

Once the application is received a review will be performed to make sure application complies with establishing, implementing, and updating annually the organic system plan to meet NOP Standards. If (OSP) application complies an inspector will be assigned to perform an on-site inspection, within a reasonable time. The inspection process will have an exit interview with the owner or operations manager to discuss any non-compliance issues or operation strong points. Applicant will be required to maintain all records applicable to the organic operation for not less than 5 years. An applicant must notify the agent of any changes in the certified operation or any portion of a certified operation that may effect its compliance. The Oklahoma Organic Program Section Director will do a final review once the producer's application, on-site inspection report, and any additional information for certification is received. If the Oklahoma Organic Section Director grants certification, a certified organic certificate will be issued.

If you need assistance or have any questions about any part of the Oklahoma Organic Products Act, please contact Bryan Buchwald, Organic Coordinator, at (405) 522-5924